



## LEGAL SUPPORT

PROFESSIONAL  
RECRUITMENT  
& TEMPORARY/  
CONTRACT  
STAFFING

When you are looking for the right legal support staff, you need a recruiting partner that understands the complexities of each discipline of law. **Green Key Legal Support** has the specialized focus and expertise that will find you top talent with the skills to make an immediate impact on your business... and help **Unlock Your Potential.**



## Placement Services

- Executive Search
- Permanent Placement
- Contract Consulting
- Temporary Staffing
- Flexible Team Solutions

## Why Green Key

Every agency claims to be the best. We are. Here's why:

- Our recruiters are specialists, with a deep knowledge of the industry we serve.
- Quality candidates choose us because of our personalized, concierge recruitment service.
- Fast service. We provide highly qualified candidates when you need them.
- A competitive fee structure.
- An unparalleled track record of successful placements with companies of all sizes.

## Recruitment Philosophy

When you work with Green Key, you are gaining a strategic partner in your business. Our candidates are skilled, experienced and highly motivated. We work closely with hiring managers and develop a unique recruiting plan to successfully deliver only top quality candidates.

## Unlock Your Potential

At **Green Key Resources**, our business is helping you succeed in yours.

Green Key Legal Support places professionals in positions including:

- Case Assistant
- Case Manager
- Compliance Professional
- Conflicts Associate
- Contracts Administrator/Manager
- Docket Clerk
- Legal Assistant
- Litigation Support Analyst/Manager
- Paralegal
- Paralegal Manager/Director

What we do for you:

- Learn about your needs and business challenges.
- Provide advice on candidate trends and salaries.
- Assist with the job requisition.
- Source and screen suitable candidates.
- Keep you up-to-date on developments via our newsletter and social media.
- Give you access to our network of contacts and referrals.

Benefits of working for Green Key:

- Healthcare Benefits
- 401(K) Plan
- Employee Discount Program
- Referral Bonus
- Direct Deposit
- Weekly Payroll

**greenkey**  
RESOURCES.

[www.greenkeyllc.com](http://www.greenkeyllc.com)

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Florida 407-581-5280 • Chicago 773-932-1161 • Maryland 301-584-3185

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**Unlock Your  
Potential**

